

CANE AND BAMBOO TECHNOLOGY CENTRE
CANE AND BAMBOO TECHNOLOGY PARK,
13TH MILE G.S. ROAD BURNIHAT, ASSAM

TENDER DOCUMENT

**Interior Works of Bamboo Wood Flooring and Wall
Panelling at NEC Guest House at New Delhi and Shillong**

Document Price: Rs.300/- only

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1. BRIEF DESCRIPTION OF PROPOSAL:

Cane and Bamboo Technology Centre is a premier organization providing all round support for development of bamboo in the NE region of India. The centre invites Technical and Financial proposals from reputed registered firms having income tax , sales tax registration and who are manufacturer/authorized dealer for interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong

This is a two part bid system with Technical bid and Financial bid forming the two parts. The Technical and Financial bid should be sealed in separate envelopes and then both sealed covers to be placed in one separate envelope clearly super scribing on the envelope, "**Quotation for Supply.....to CBTC Burnihat**".

2. COVERING LETTER:

Letter Comprising of Tender for interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong.

To,
The I/c Secretary
Cane and Bamboo Technology Centre,
13th Mile, G.S. Road, Burnihat, Assam
PIN – 781023(Assam)

Sub: Tender for interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong.

Dear Sir,

1. With reference to your TENDER notice dated 15th November, 2018, I have examined the TENDER document and understood its contents. I hereby submit my Bid for interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong.
2. The Application is unconditional for the said Tender. This bid is valid for a period not less than 90 days.
3. It is acknowledged that the Authority will be relying on the information provided in the tender and the documents accompanying such tender for qualification of the bidders for the above subject project, and we certify that all information provided in the tender and in Annexures are true and correct; nothing has been misrepresented and omitted which renders such information misleading; and all documents accompanying the bid are true copies of their respective originals.
4. This statement is made for the express purpose of the above mentioned subject.
5. We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Qualification statement.
6. We acknowledge the right of the Authority to reject our bid without assigning any reason or otherwise and hereby relinquish, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
7. It is declared that:
 - (a) We have examined and have no reservations to the Tender document
 - (b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any Bid or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any government, Central or State.
8. It is understood that the Institute may cancel the Bidding Process at any time without incurring any liability to the institute and that you are neither bound to invite the applicants to Bid for the project nor to accept any bid that you may receive.

9. It is certified that we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.

10. It is further certified that no investigation by any regulatory agency is pending against us.

11. It is hereby affirmed that we are in compliance of/ shall comply with the O&M requirements for one year.

12. We hereby irrevocably relinquish any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of bidders, selection of the Tenderer, or in connection with the selection/ Bidding Process itself, in respect of the above mentioned Project and the terms and implementation thereof.

13. We agree to undertake to abide by all the terms and conditions of the TENDER Document.

14. We agree to undertake to be liable for all the obligations of the Tenderer under the Agreement. In witness thereof, we submit this application under and in accordance with the terms of the TENDER document.

Yours faithfully,

(Signature, name and designation of the Authorized Signatory)

Place: Name and seal of the Bidder/ Lead Member

3. PARTICULARS OF TENDER:

1. TENDER No. :

2. Particulars of the work : Interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and

3. Period of work : **30 days from the award of work (exclusive of coordination period with other agencies working on site)**

4. Cost of TENDER document : Rs. 300/- in the form of Demand Draft in favour of cane and Bamboo Technology centre ,payable at Guwahati/Burnihat

5. Last date and time of submission of TENDER (by hand/courier/ post) : 22-11-2018(1PM)

6. Amount of Earnest money/Bid security deposited for work : 2% of the estimated cost

7. Period of validity of TENDER for acceptance : 90 days

8. Date and time of opening of TENDER : 22-11-2018 at 4pm

9. Place of opening of TENDER : **at Cane and Bamboo Technology Centre, 13th Mile,G.S. Road, Burnihat,Assam.**

10. Name of firm / company/individual to whom TENDER document is issued. : -----

**(Signature of Tenderer)
with seal**

4. GENERAL PARTICULARS OF TENDERER :

1. Name of firm :
2. Communication address :
3. Telephone, Telex, Fax No :
5. E-mail :
6. Web site :
7. Name and designation of the representative
of the Tenderer to whom all references/
communications shall be made :
8. Amount of earnest money/bid security
deposited with instrument no / bank and date :
10. Firm Registration number / details :
11. Copies of ITR acknowledgement :
12. VAT registration no :
13. Materials specifications as per DSR 2016 :
14. PAC issued by BMTPC (to be submitted by the
tenderer before issue of the work order) :
15. Previous experience or work done by the
Tenderer of similar nature of project. :
16. Name and address of the manufacturer/
Authorized dealer (please attach
authorization certificate). :

**(Signature of Tenderer)
with seal**

5. EXPERIENCE:
(Details of Each Project)

Item	
1. Title of the project	
2. Location	
3. No. of works/projects completed	
4. Entity/ Agency with which project has been executed	
5. Date of commencement of the project	
6. Date of completion/ commissioning	
7. Cost of the Project	
8. Scope of Work	

Instructions:

1. Tenderers are expected to provide information with respect to only Eligible/Qualified Projects.
2. Information provided in this section is intended to serve as a back-up for information provided in the TENDER.
3. An authentic experience certificate should be annexed with respect to each eligible/qualified Project from the Agency for which the project is executed.
4. Provide the estimated capital cost of each Eligible/Qualified Project.

(Signature of Tenderer)
With Seal

*Note – please use one page each for each project

6. SUBMISSION OF TENDER

6.1 SEALING AND MARKING OF TENDER :

6.1.1 The TENDER must be complete in all aspect and should contain requisite certificate, drawings, informative literature etc. as required in the specification.

6.1.2 Tender Document can be downloaded from CBTC website (www.cbtc.org).

6.1.3 This is a two part bid consisting of Technical bid and Financial bid. The Technical and Financial bids should be sealed in separate envelopes and then to be sealed in one separate envelope clearly super scribing on the envelope, "**Quotation for interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong**

The bid shall include:

- a. Forwarding letter by the Tenderer
- b. All required documents
- c. Cost of tender by Demand Draft, towards processing charges (non-refundable)
- d. EMD 2% of the estimated cost interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong in the form Bank Demand Draft/FDR in favour of Cane and Bamboo Technology Centre from any Nationalized Bank.
- e. Technical bid.
- f. Financial Bid

6.1.4 TENDER should be addressed to:-

I/c Secretary
Cane and Bamboo Technology Centre
13th Mile,G.S. Road, Burnihat ,Assam-781023

- a. The TENDER should be submitted at the office of Cane and Bamboo Technology Centre before **1.00 PM** on 22 .11.2018.
- b. Tenders may be received through Post/courier/by hand. Cane and Bamboo Technology Centre will not be responsible for any delay or misplace in postal receipt.

6.2 EXPENSES OF AGREEMENT:

All the expenses of completing of the agreement including cost of stamp or any other kind of expenditure incurred in the process of TENDER submission till final compliance shall be borne by the Tenderer.

6.3 DEADLINE FOR SUBMISSION OF BIDS:

TENDER must be received by the Cane and Bamboo Technology Centre, Burnihat at the date, time and address specified in the TENDER notice/ TENDER documents.

6.4 LATE BIDS:

Any TENDER received after the deadline for submission of TENDER prescribed by the Cane and Bamboo Technology Centre, Burnihat at shall be rejected and / or returned unopened to the Tenderer.

NOTE:-

1. Please submit quotations in two separate SEALED envelope, one indicating Technical specifications and the other containing commercial terms & prices. These two envelopes should be again kept in one envelope, indicating Quotation for interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong.
2. Financial bid will be opened only of the bidders who will be qualified in the Technical bid.
3. The Centre will contact only bidders meeting the requirements including the rates.
4. The payment will be made after successful on-site installation of ordered items.
5. Cane and Bamboo Technology Centre, Burnihat reserves the right to split the order among two or more vendors.
6. The price quoted will be applicable to the specifications mentioned in this quotation notice.
7. The bidders may, specifically mention if any higher specifications are offered.
8. The selected vendors will be required to supply the items within the time mentioned in the work order.
9. Please indicate whether you will be able to supply the item within time specified after receiving the order.
11. Please specify the minimum period for delivery if you are not able to supply within the said Period. Early delivery will also be a factor for consideration in deciding the successful bidder.
12. A penalty of 0.5% of the total order value will be imposed per week for late delivery.
13. The bid should be accompanied by an earnest money deposit of 2% of the estimated value of bid and to be attached as DD in favour of Cane and Bamboo Technology Centre, Burnihat payable at Guwahati /Burnihat.
14. In addition, before release of payments of the work, 2% of the total cost of the item will be required to be submitted as Performance Security during the warranty period. The EMD will be returned subsequently.
15. No advance payment will be made; any offer linked with advance payment is likely to be ignored.
16. After winning the order, if you fail to supply, your EMD will be forfeited and you will be Black listed from participating in any future bid/tender.
17. Only OEM or their Authorized dealers of the Product can participate in the bid.

18. Delivery will be made at:

I/c Secretary
Cane and Bamboo Technology Centre
13th Mile, G.S. Road, Burnihat ,Assam-781023

19. The decision of acceptance of the quotation will lie with the competent authority of Cane and Bamboo Technology Centre , who does not bind himself to accept the lowest quotation and who reserves the right to himself to reject or partially accept any or all quotations received, without assigning any reason.

(Signature of Tenderer)
with seal

7. TENDER OPENING

7.1 OPENING OF TENDER:

The procedure of opening of the TENDER shall be as under:

Financial Bid (Tenders) of the Tenderer who qualify in the technical bid shall be opened in the presence of designated Authority and Tenderers who wish to be present there. The date of Financial bid opening will be informed to the shortlisted bidders subsequently.

CLARIFICATION OF TENDER:

7.2.1 To assist in the examination, evaluation and comparison of TENDER, Cane and Bamboo Technology Centre, Burnihat may at its discretion ask the Tenderer for a clarification on the TENDER which is submitted by him. The request for clarification and the response shall be in writing.

7.2.2 Centre will be at liberty to involve any expert or consultant in evaluating the bid for completing the entire bid process.

**(Signature of Tenderer)
With seal**

8. AWARD OF CONTRACT

The Tenderer should pass in all items of "Eligibility Criteria". Eligible tenderer quoting the lowest offer price shall be awarded the contract.

8.1 Cane and Bamboo Technology Centre, Burnihat reserves the right of negotiation with eligible Tenderer before the finalization of the TENDER

8.2 Cane and Bamboo Technology Centre, Burnihat reserves the right at the time of award of contract to increase or decrease the numbers of locations/ quantities without any change in terms and conditions.

8.3 Cane and Bamboo Technology Centre, Burnihat reserves the right to accept any bid and to reject any or all bids or accept any TENDER in total or in parts or to split the work among various Tenderers without assigning any reason thereof.

8.4 NOTIFICATION OF AWARD

Prior to the expiration of the period of TENDER validity, the Centre will inform the Tenderer by registered letter or by phone or fax or by e-mail that the bid has been accepted and the work has been awarded.

8.5 EXECUTION PERIOD

The entire work shall be completed in all respect within **45 days including dismantling of existing floor from** the date of award of work. In case time specified the project cannot be completed in 45 days than please mention the minimum time required to complete the project of interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong.

**(Signature of Tenderer)
With seal**

9. FINANCIAL BID**Name of Work-**

Interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong I / We(Name of the firm) do hereby apply for the tender and in case of acceptance of our proposal, we agree to carry out the following work for a consolidated amount as mentioned below -:

Sl. No.	Description	Unit	Area	Rate Per Sq. ft.	Amount
1	Providing & fixing in position Phenol bonded Bamboo wood flooring with planks of sizes 14mm thick, 1800mm length (minimum) and 130 mm wide(minimum), in approved colour, texture and finish, having Performance Appraisal Certificate (PAC) issued by Building Materials & Technology Promotion Council (BMTPC). The flooring shall be fixed with tongue and groove interlocking system, with underlayment of 4mm thick expanded poly ethylene foam sheets having density 40kg/cum, over prepared surface with necessary quarter round planks of size 1900mm x 18mm and door reducer of size 1900mm x 44mm, wherever required. The bamboo wood planks shall have minimum density of 1000 Kg/cum & minimum Hardness 1000 Kgf. with Eco friendly UV coating, all complete as per direction of the Engineer in-charge.	Sq. ft	5901		
2.	Providing & fixing in position Phenol bonded Bamboo wood wall cladding at all height with planks of sizes 10mm thick, 1800mm length (minimum) and 130 mm wide (minimum), in approved colour, texture and finish, having Performance Appraisal Certificate (PAC) issued by Building Materials & Technology Promotion Council (BMTPC), with necessary profiled edges fixed with 40mm SS screws 5 nos in each tile to frame work made of second class teak wood of size 20x15 mm in centre of each tile and bottom and top of work height, 40x15mm placed at ends of each tile. The cladding shall be laid over backlayment of 1.00 mm thick expanded poly ethylene foam of density 40kg/cum in two layers, first layer on wall surface before fixing wooden frame and second layer on frame under cladding. The bamboo wood planks shall have minimum density of 1000 Kg/cum & minimum Hardness 1000 Kgf. with Eco friendly UV coating, all complete as per direction of the Engineer in-charge.	Sq. ft.	5783		
3.	Providing & fixing in position Phenol bonded Bamboo wood in wall skirting with planks of sizes 14mm thick, 1900mm length (minimum) and 85mm wide(minimum), in approved colour, texture and finish, having Performance Appraisal Certificate (PAC) issued by Building Materials & Technology Promotion Council (BMTPC). The skirting shall	Rft.	1604		

	be fixed with SS screws & rawl plugs, over underlayment of 4mm thick, expanded poly ethylene foam sheets having 40kg/cum density over prepared surface. The bamboo wood planks shall have minimum density of 1000 Kg/cum & minimum Hardness 1000 Kgf. with Eco friendly UV coating, all complete as per direction of the Engineer in-charge.				
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NOTE:-

- (i) * - A list along with contact details of at least **five** clients to who Interior works of bamboo wood flooring and wall panelling at NEC Guest house at New Delhi and Shillong has been supplied by you and with who it is still continuously in use shall be enclosed

(Signature of Tenderer)

(Signature of Officers)

with seal

opening the TENDER